

MADISON COUNTY  
PERSONNEL ACTION

Department Madison County  
Detection Center  
Job title Detention Officer  
Effective Date 5/21/18

Employee Name Christian Bassett  
Employee # \_\_\_\_\_

Hire

Full-time  Part-time  Temporary

Hourly  Salaried

Position: \_\_\_\_\_

new position  
or replacement

if so, whom?

James Saucier

Rate of Pay \$ 14.50

Job references checked (if applicable)  
 Background checked (if applicable)  
 Driving Record checked (if applicable)

Promotion

From Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_

To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_

Termination

Death  
 Dismissed  
 Resigned  
 Retired

Documentation Attached

Approval of Elected Official or Department Head

Printed Name Mayor Chuck McNeal

Signature [Signature]

Date 05/08/2018

Forward to Administration for Paperwork Processing

Administrative Paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for SOS Agenda	_____	_____

MADISON COUNTY  
PERSONNEL ACTION

Department Madison County  
Detention Center Employee Name  
Job title Detention Officer Employee #  
Effective Date 05-21-2018

Trasha Middleton

Hire  
Full-time  Part-time  Temporary  Hourly   
Position: \_\_\_\_\_  
Rate of Pay \_\_\_\_\_  
new position or replacement

Salaried   
 if so, whom?  
Zachery Thompson

Rate of Pay \$ 14.50

Job references checked (if applicable)  
 Background checked (if applicable)  
 Driving Record checked (if applicable)

Promotion

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

Termination

- Death
- Dismissed
- Resigned
- Retired

Documentation Attached

Approval of Elected Official or Department Head

Printed Name Major Chuck McNeal Signature [Signature] Date 05-08-2018

Forward to Administration for Paperwork Processing

Administrative Paperwork

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Copy for BOS Agenda	_____	_____

MADISON COUNTY  
PERSONNEL ACTION

Department Justice Court Employee Name Morgan Williams  
Job title Clerical Employee SS # \_\_\_\_\_  
Effective Date 06/04/2018

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
Position: \_\_\_\_\_ new position or replacement  if so, whom? \_\_\_\_\_  
Rate of Pay \$ 10.00

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
  - Dismissed
  - Resigned
  - Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Cheryl Horn, Chief Justice Col Signature  Date 05/14/2018

**Forward to Administration for Paperwork Processing**

**Administrative paperwork**

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

**MADISON COUNTY  
PERSONNEL ACTION**

Department Emergency Management Employee Name Myia Bacon  
 Job title Clerical Employee SS # \_\_\_\_\_  
 Effective Date 06/04/2018

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
 Position: \_\_\_\_\_ new position or replacement  if so, whom? \_\_\_\_\_  
 Rate of Pay \$ 10.00

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
 Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Albert Jones III, Interm Directo Signature  Date 05/14/2018

**Forward to Administration for Paperwork Processing**

**Administrative paperwork**

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY  
PERSONNEL ACTION

Department Road Department Employee Name Leodis White  
Job title Tractor Driver Employee SS # \_\_\_\_\_  
Effective Date May 22, 2018

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
Position: \_\_\_\_\_ new position or replacement  If so, whom? Celenta Sims  
Rate of Pay \$ 10.00 per hour

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
  - Dismissed
  - Resigned
  - Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Cornelius Bacon Signature  Date 5-15-18

**Forward to Administration for Paperwork Processing**

**Administrative paperwork**

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY  
PERSONNEL ACTION

Department Madison County Detention Center  
Job title Detention Officer  
Effective Date 06-03-2018

Employee Name Christina Kelly  
Employee # 27541

Hire

Full-time  Part-time  Temporary  Hourly  Salaried

Position: \_\_\_\_\_  
New position or replacement

Rate of Pay \$ 15.50

By whom?  Demarcus Flap

Job references checked (if applicable)  
 Background checked (if applicable)  
 Driving Record checked (if applicable)

Promotion

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

Termination

Death  
 Dismissed  
 Resigned  
 Retired

Documentation Attached

Approval of Elected Official or Department Head

Printed Name Major Chuck McNeal Signature [Signature] Date 05-17-18

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
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Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY  
PERSONNEL ACTION

Department Madison County  
Detection Center Employee Name Laura Leathers  
Job title Administrative Asst Employee # 2847  
Effective Date 05-21-2018

Hire  
Full-time  Part-time  Temporary  Hourly  Salaried   
Position: \_\_\_\_\_  
Rate of Pay \$ 19.00

Job references checked (if applicable)  
 Background checked (if applicable)  
 Driving Record checked (if applicable)

Promotion  
From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

Termination  
 Death  
 Dismissed  
 Resigned  
 Retired  
 Documentation Attached

Approval of Elected Official or Department Head  
Printed Name Major Chuck Heston Signature [Signature] Date 5-17-18

Forward to Administration for Paperwork Processing

Administrative Paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for SOS Agency	_____	_____

MADISON COUNTY  
PERSONNEL ACTION

Department Emergency Management Employee Name Thomas J. Lariviere  
Job title Asst. EMA Director Employee SS # #2870  
Effective Date 05/01/2018

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
Position: \_\_\_\_\_ new position or replacement  if so, whom?  
Rate of Pay \$ \_\_\_\_\_

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ 2,630.00

**Termination**

- Death
  - Dismissed
  - Resigned
  - Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Shelton Vance, Co. Administra Signature  Date 05/17/2018

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